Meeting Minutes

## Meeting date | time 04/10/2017 | 12:00pm | Meeting location Library

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| |  |  | | --- | --- | | Meeting called by | Paul Crawford | | Type of meeting | Setting up communication services | | Supervisor | N/A | | Note taker | Met Dekaj | | Timekeeper | Met Dekaj | | Met Dekaj  Paul Crawford  Basiru Andrew |

# Agenda topics

## Time allocated | 1hour | Agenda topic Brainstorm for version control platforms

Discussion: Here we discussed which version control platform we would use to organise our project. There were many different proposals with the most popular being Google Drive or GitHub.

Conclusion: After some deliberation, it was decided that GitHub would be more professional and provide more tools and resources for a comprehensive project.

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| Action items | Person responsible | Deadline |
| Brainstorm for version control platforms | Group responsibility | 04/10/2017 |
| Setting up version control platforms | Basiru Andrews | 04/10/2017 |

Observers /

Resource persons /

Special notes /